

**YACT EXECUTIVE MEETING
REGULAR
SEPTEMBER 1, 2011
7:00 PM – 8:00 PM**

ATTENDEES:

*Alison Boyce, Council Governor
Janice Bruchhauser, Lt-G Education & Training
Dawn Williams, Lt-G, Marketing (absent)
Janene McMahan, Public Relations Officer
Mary Skerjanc, Secretary
Peggy Hansen, Treasurer
Angela Ritchey, Division C Governor
Mary Parsons, Division I Governor*

Meeting started at 7:00 PM with Alison asking for any corrections to the 8/4/11 meeting minutes. After review, the 8/4/11 minutes were approved. Alison Boyce moved to accept the minutes Angela Ritchey seconded. They will be posted on the YACT web site.

Division Governors' Report

C – Angela Ritchey

Meeting w/ Area Governors (AGs) within the next couple of weeks, look at:

- *how AGs are doing with their club visits
- *how clubs are doing over all
- *reinvigorating club drives
- *area contests in the works

I - Mary Parson:

Having a meeting Sept 7th to plan a meeting with all AGs in Whitehorse within the near future, (with a possible training session there).

Working on:

- *video conf with all outlying areas
- *keeping clubs, up and running.
- *an advance club in Fairbanks

Public Relations Officer Report –

Janene McMahan

Has list of all members and will be emailing everyone the link to the August Northern Outlook.

Minor changes of the YACT website under Angela's leadership and will continue to make changes.

1 goal over the next month – connect with each clubs' VPPR in order to collect any contact information they may be able to share, for radio & newspaper contacts.

LT-G Marketing Report –

Dawn Williams not present –

Alison took opportunity to ask all of us to think about those in our respective clubs whom we feel are ready to become a new club mentor or sponsor and to provide those names to Dawn. One requirement to receive a DTM is to be a Club Sponsor, Mentor or Coach. She suggested that we identify those who need fill one of these roles for their DTM.

LT-G Education & Training Report –

Janice Bruchhauser

She met with Jyl in respect to speakers and workshops for the upcoming conference. They wanted to know if AGs need any additional training or a presentation which could be provided at conference. Division Governors' (DGs) Angela and Mary agreed this would be a good idea.

As we have AGS that are new to the role: one suggestion was to have flip charts available in room. Use the flip chart for expectations of club for the AG and what the AG's expectations are of their clubs.

Alison asked Janice to meet with her one day this weekend, via phone, to go over awards to be presented at the Fall Conference.

Treasurer –

Peggy Hanson

All information has been transferred into her name at Credit Union.

Now has contact info for all clubs and her information will go on the web site.

Quick Books are going on her computer. Since our last meeting only transactions have been 2 checks for dues.

Peggy voiced a concern regarding the Treasurer is the sole party to approve, write, and reconcile checks. She felt the need for someone else to be involved in this process. These processes should not be left to the Treasurer alone. We need to not only protect the Club's assets, but also protect the person holding the office of Treasurer.

Janice offered to meet with Peggy to review and reconcile the books once a month.

Peggy expressed that this check and balance procedure should become YACT policy.

Alison asked for Peggy to write up a motion to add this procedure to the YACT Policy Manual by our next regular meeting. We can review it, and put it to a vote at our next business meeting.

OTHER BUSINESS:

First Thursday of every month please put on your schedule! 7-8 YACT Officer Meeting.

Some club officers had a hard time releasing the proxies as they did not know who Jane or Alison would be voting for and how they would choose a candidate to support. Alison assured they both spent lots of time with candidates and the number one thing they asked - "Do you know about YACT" and "will you continue to support YACT as it works towards become in a District". Alison is confident those elected will continue to support and help YACT as much as possible.

Alison met with Regional Advisor (RA), Brenda Smull, who will be meeting with the Council Governor, Lt-G, Education & Training and Lt-Governor, Marketing the 4th Sunday of every month. It will be an evening conference call starting with the LGM at 4:00pm, the LGET at 5:00 and the CG 6:00 pm. These times are Pacific Standard Time. The first meeting will be 9/25.

The RA will come to Alaska to work with us. She and Alison discussed that she come in March, which gives the Council time to prepare for her visit.

Conference update – Peggy

Chairman has spoken w/ hotel regarding rates and booking.
Next week there will be information published on web site
Key note speaker has been identified and is in the "booking" process.

They are working on a contest for all club members. It will incorporate the conference, and have the users get to know the YACT website. Each member can enter once per week. It will start out easy then build. Prizes will be given out at the conference, in conjunction with the Friday night entertainment.

Peggy asked clubs get their speech contest dates to her. She will make sure Conference flyers get out to all clubs. This ensures everyone gets the information as much as possible.

Alison asked Peggy to get her a draft agenda, as Alison needs to add the business items.

Meeting Adjourned: 8:01 PM